

# MONARCH COVE

## Okoboji Camp Owners Cooperative

15353 Harmon Lane Spirit Lake, IA 51360

**Warren Vickery**

Vice President

712-490-2950

**Jim Benz**

President

712-540-2126

**Gladys Shultz**

Secretary

712-336-8958

**Fred Shultz**

Treasurer

402-990-5375

### DIRECTORS

**Dan Bennett** – 712-490-6553, **Sandra Bowman** – 785-597-5230

**Debbie Earleywine** 402-650-1715 **Kristin Jacobi** – 402-215-7574

**Tim Kennedy** – 507-420-1227, **Mark Lemke** – 712-339-1848

**Allan Sieck** – 515-314-8807

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**NOTE:** Member Payments are to be mailed to: P.O. Box 47, Spirit Lake, IA 51360

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## MINUTES –SPECIAL MEETING MONARCH COVE BOARD OF DIRECTORS July 20, 2019

President Jim Benz called the special meeting to order at 1:30 p.m. on Saturday, July 20, 2019 at the home of Secretary Gladys Shultz. Board members, officers and Committee Chairs present were: Gladys Shultz, Debbie Earleywine, Don Hemphill, Allan Sieck, Mark Lemke, Kristin Jacobi, Charles Tixier, Fred Shultz, Warren Vickery, Dan Bennett, Sandra Bowman and Jim Benz. Tim Kennedy and Rod Earleywine were not able to attend the meeting. Also present was Paul Stensland.

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The purpose of the special meeting was to review the bid to repair and resurface the Monarch Cove streets submitted by Blacktop Service Company of Humboldt, Iowa. A copy of the Blacktop Service Company is included with these minutes.

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The Board met with project engineer, Paul Stensland to discuss the Blacktop Service Company bid of \$291,363. Engineer Stensland explained to the board that Friday, 7/19/19 was the date all bids were due. Engineer Stensland said that he had been working with several companies during the bid process and that he had anticipated that at least two bids would be received. He said a second bid was not submitted because of problems locating subcontractors for one segment of the project. Engineer Stensland advised the Board that he felt that he could negotiate change orders in the Blacktop Service Company bid that would reduce the bid by between \$10,000 and \$20,000 but that because the price set out in the bid was favorable to Monarch Cove, it was his recommendation that the Board accept the Blacktop Service Company bid to lock in the favorable price. Engineer Stensland said that after the bid had been accepted by the Board he would continue to work with Blacktop Service Company to negotiate change orders that would reduce the cost of the bid. Engineer Stensland also advised the board that Blacktop Service Company would overlay the Monarch Cove basketball court with 1½ inches of asphalt for \$2,000.

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Following extended discussion it was moved by Jim Benz and seconded by Mark Lemke that Monarch Cove accept the Blacktop Service Company bid of \$293,363 to repair and resurface the Monarch Cove streets as set out in the Blacktop Service Company bid received July 19, 2019 and to overlay the Monarch Cove basketball court with 1½ inches of asphalt. It was further moved and seconded that Engineer Paul Stensland should continue to negotiate with Blacktop Service Company for change orders to reduce the bid. It was further moved and seconded that President, Jim Benz, is authorized to sign whatever forms are needed to accept the bid and to approve a contract consistent with the bid. Upon vote of the Board, the motion was unanimously approved.

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It was moved by Warren Vickery and seconded by Allan Sieck that the special meeting be adjourned. Upon vote, the motion was approved.

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The meeting adjourned at 3:00 pm.